



TOR RUGBY CLUB

Club Grounds Coordinator

What you can do for your club

- Manage the team of volunteers to ensure that playing surfaces are managed, grass is cut and pitches marked as appropriate.
- Manage all other activities which relate to the club grounds and pitches.
- Encourage other people to get involved in helping out through an enthusiastic and friendly approach
- Be the first point of contact for new volunteers, introducing them around the club and making sure they understand what they are required to do.
- Make sure everyone feels welcome and valued.

The role

Working with the other volunteers in your club, you will:

- Working with club fixtures secretaries plan grounds activities to ensure all pitches are available and marked as required through playing season
- Support new volunteers, ensuring they have all appropriate training on any equipment. This **MUST** include any relevant health and safety advice and guidance related to machinery
- Coordinate all on and off season activities related to playing surfaces and ensure any groundworks are planned and completed on schedule

Ideally, you'll need to be:

- Experience of working in engineering or grounds related industry
- Welcoming and easy to approach
- A good listener and communicator
- Confident, well-organised and happy to delegate
- Enthusiastic and motivating

What you'll get out of it:

This is a very social role. You'll provide an important service to the club and community, and for a small investment of time you'll get to meet all kinds of people. Doing something distinctive and worthwhile like this is attractive to potential employers, and the organisational and communication skills are transferable to any walk of life.

How much time it will take up:

Around 3-4 hours a week.

